

# Employee Post-Travel Disclosure of Travel Expenses

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**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Amazon.com Services, Inc. (Amazon)

Travel date(s): 11/04/19-11/06/19

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	\$1091.10 total; \$971.10 for round-trip SEA to DCA 11/4-11/6 and \$120.00 on local transportation to/from hotel and Amazon facilities	\$429.40 - two nights at \$214.70 at the Sound Hotel	\$75.16 breakfast, lunch and dinner on 11/5	\$0

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Site visits and tours of an Amazon fulfillment center and Amazon headquarters; series of meetings with executives of several of Amazon's teams to learn about their work and initiatives and discuss policy implications.

11/15/19  
(Date)

Annie Chestnut  
(Printed name of traveler)

Annie Chestnut  
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/15/19  
(Date)

Ran Johnson  
(Signature of Supervising Senator/Officer)

**EMPLOYEE PRE-TRAVEL AUTHORIZATION**

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Ann (Annie) Chestnut

Employing Office/Committee: Senator Ron Johnson

Private Sponsor(s) (list all): Amazon

Travel date(s): November 4-6, 2019

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Seattle, WA

Explain how this trip is specifically connected to the traveler's official or representational duties:

Amazon invited relevant staff for members of the Commerce, Science, and Transportation Committee, of which Senator Johnson is a member. I am one of Senator Johnson's staffers for his Commerce, Science, and Transportation Committee portfolio. This trip provides staffers an opportunity to see and understand first hand Amazon's usage of emerging technologies and innovation as it relates to policy matters and questions before the committee.

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

10/4/2019  
(Date)

Annie Chestnut  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Johnson hereby authorize Annie Chestnut  
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

10/4/2019  
(Date)

Ron Johnson  
(Signature of Supervising Senator/Officer)

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):  
Amazon.com Services, Inc. (Amazon)
2. Description of the trip: Staff members from the US Senate are invited to Seattle, WA to visit Amazon's global headquarters, meet with executives, and tour operations and corporate facilities.
3. Dates of travel: 11/04/19-11/06/19
4. Place of travel: Seattle, WA
5. Name and title of Senate invitees: See attached list.
6. I *certify* that the trip fits one of the following categories:  
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.  
- OR -  
☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  
- AND -  
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:  
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.  
- AND -  
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).



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☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

-OR-

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

Attendees are flying from the east coast to the west coast and will need a second night of lodging to participate in a full day session.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Amazon is organizing and conducting this trip by sponsoring transportation, lodging, and food and beverage. Amazon is the sole sponsor of this trip.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Prior to this trip, Amazon has hosted 2 congressional trips that similarly highlighted our innovation, emerging technologies, and culture and discussed policy issues relevant to the congressional travelers.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Amazon's educational activities include public tours of our headquarters and facility centers,  
participation at conferences and seminars, engaging in community outreach, and through publicly  
available information materials.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input type="checkbox"/> Good Faith estimate  <input checked="" type="checkbox"/> Actual Amounts	\$1091.10 total; \$971.10 for round-trip SEA to DCA 11/4-11/6 and \$120.00 on local transportation to/from hotel and Amazon facilities	\$429.40 - two nights at \$214.70 at the Sound Hotel	\$75.16 - breakfast, lunch, and dinner on 11/5	\$0

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip involves an event that is arranged or organized specifically with regard to congressional  
participation.

18. Reason for selecting the location of the event or trip

This is the headquarters for Amazon.com Services, Inc.

19. Name and location of hotel or other lodging facility:

The Sound Hotel Seattle Belltown, Tapestry Collection by Hilton, Seattle, WA

20. Reason(s) for selecting hotel or other lodging facility:

Fits within the GSA allowed amount and is within walking distance of Amazon offices and dinner location.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The daily expenses for lodging are equal to the maximum per diem rates and meals will be under the maximum per diem rates.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Mode of travel is air, class of travel is coach. A shuttle bus will be provided as local transportation to/from the hotel and Amazon facilities.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

**No entertainment will be provided.**

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

**Signature of Travel Sponsor:**

**Name and Title:** Andrea Fava, Director, US Public Policy

Name of Organization: Amazon.com Services, Inc.

**Address:** 601 New Jersey Ave NW, Suite 900, Washington, DC 20001

Telephone Number: 202-442-2900

Fax Number: n/a

E-mail Address: [afava@amazon.com](mailto:afava@amazon.com)

**From:** Duprey, Naomi <ndduprey@amazon.com>  
**Sent:** Monday, October 21, 2019 1:54 PM  
**To:** Chestnut, Annie (Ron Johnson)  
**Subject:** Invite – Staff Visit to Amazon HQ  
**Attachments:** Amazon House and Senate total list 2019.xlsx; 2019 Staff Del Agenda - Commerce.pdf; Senate Primary Trip Sponsor form - signed - 10.21.19.pdf

As we confirmed on September 26<sup>th</sup>, Amazon is excited to invite you to join us for a visit to our headquarters in Seattle, Washington on Tuesday, November 5<sup>th</sup>. You will have a chance to visit with Amazon leaders and experts, tour our Amazon Robotics Fulfillment Center in Kent, WA and our connected Home Lab, and discuss technology policy and its implications for consumers and innovation. This visit will include House and Senate staff working on commerce and transportation issues, with combined sessions for tours and breakout sessions for your policy area. You'll find the complete staff list attached, along with your individual agenda and ethics forms.

**This invitation is not transferable to others. RSVP or respond with questions directly to me.**

**Naomi Duprey | Political Programs Manager | Amazon**  
**[ndduprey@amazon.com](mailto:ndduprey@amazon.com) | T 206.266.9076 | M 307-899-3252**  
**Follow us on twitter [@Amazon\\_Policy](#)**



11:15am-12:00pm	Tour of the Spheres and Amazon Go Led by Naomi Duprey
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*Tour of Amazon headquarters that includes an inside look at the Spheres, a flexible workspace set within an environment with more than 40,000 plants, and a demonstration of the Amazon Go store's checkout-free, Just Walk Out technology.*

12:00-1:00pm

## Lunch and welcome presentation

Andrew DeVore, VP & AGC

Nick Denissen, VP, Marketplace Business

*A welcome and overview of Amazon's culture and Leadership Principles followed by a discussion of how Amazon's technology and logistics capabilities enable the growth of small and medium businesses.*

1:00-1:15

Break

1:15-2:00pm

## Presentation & policy discussion: *Alexa*

Beatrice Geoffrin, Director, Product Mgmt. Alexa

Ryan McCrate, AGC, Alexa

*A presentation on Alexa and demonstration of the voice assistant's features and innovations. The discussion will cover Alexa's privacy features and highlight issues for staff as Congress considers privacy legislation. The discussion will also showcase Alexa's applications in the transportation industry, including Alexa Auto and devices and services for automobiles.*

2:00-2:45pm

## Presentation & policy discussion: *Project Kuiper*

Rajeev Badyal, Vice President, Kuiper

Andrew Keisner, Counsel, Kuiper

*A presentation and conversation about Amazon's initiative to launch a constellation of satellites to provide global broadband connectivity. The discussion will highlight Kuiper's services and features, the regulatory issues the program faces in the U.S. and internationally, and its connectivity plans for rural areas. Presenters will also discuss how Kuiper will provide connectivity for transportation sectors, including aviation and maritime.*

2:45-3:00pm

## Travel to Connected Home

3:00-3:45pm

## Tour of Connected Home

Led by Zach Parker, Sr. Manager, Smart Home

*A presentation on Alexa smart home features and Internet of Things devices and applications. The tour will showcase home Wi-Fi systems and connectivity, and privacy features in Amazon and third-party devices.*

3:45-4:00pm

Travel to meeting

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## Presentation & policy discussion: *Amazon Retail & Brand Protection*

Michael Miller, VP and AGC, Consumer Legal

Karen Ressmeyer, AGC, Consumer Legal

*A presentation and conversation about Amazon as a retailer. The presentation will focus on how Amazon's store operates, including shopping, discovery, third party products, and shipping to customers. It will also discuss Amazon's efforts on customer and brand protection, including intellectual property protection and shipping/logistics programs.*

4:30-5:00pm

Presentation & policy discussion: *Prime Air – Drone Delivery*

Gur Kimchi, VP, Prime Air

*A presentation and conversation about Amazon's efforts to develop drone delivery methods and the future of last-mile commercial delivery. The discussion will also cover the communications needs for drone delivery and the regulatory issues associated with drone connectivity.*

5:00-5:30pm

## Presentation & policy discussion: *Amazon Air*

Chris Preston, Director, Amazon Air Gateway Operations

*A presentation and conversation about Amazon's air freight network, how commercial air operations have evolved to meet the demands of e-commerce customers, and how Amazon uses technology to help safely and efficiently transport air freight. The presentation will discuss the Amazon Air's communications needs as we expand our air freight network.*

5:30-5:45pm

## Wrap up/Q&A

*Time for wrap up discussion and closing questions from staff with the public policy team.*

5:45-6:00pm

Travel to Hotel

6:30pm

Meet in hotel lobby; travel to dinner

6:00-8:00pm

## Dinner and Closing Conversation

Wednesday, November 6<sup>th</sup>, 2019

5:45am

Meet in hotel lobby and check-out of The Sound Hotel Seattle  
Belltown

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## Travel from The Sound Hotel Seattle Belltown to SeaTac Airport

Travel from Seattle, WA to Washington, DC  
Alaska Flight 4 | Departing at 8:05am and arriving at 4:05pm

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Explanation for Invite
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